



7<sup>th</sup> October 2021

Dear Parent / Guardian

## Riddlesdown Collegiate Parents' Fund

We are very grateful for the level of support that parents provide to the education of their children at the Collegiate. In today's tough financial climate, Riddlesdown Collegiate, like all schools, is having to operate with significant financial prudence and so your support at this time is more important than ever and helps us to continue to deliver an outstanding education. As part of this, every year our parent body makes generous donations to the **Riddlesdown Collegiate Parents' Fund**. This fund can only be used for the benefit of students at the Collegiate and provides important additional resources which are not otherwise funded. For example, the accumulation of funds in recent years helped us to purchase new Macs for use in Media Studies and Music, new equipment in DT and make a contribution to the Trust's minibuses which are used to transport students on trips and to sporting fixtures.

We are therefore asking parents to make a donation of £35 in each term of the academic year or £100 in one annual payment. If you would like to donate but feel unable to donate this amount, we are very happy to receive any other amount that you feel able to donate. Of course, many of you have more than one child at the Collegiate; if you were able to make a donation for a second child at half this rate, that again would be great. Payments are through **Virgin Money** at <https://uk.virginmoneygiving.com/charity-web/charity/finalCharityHomepage.action?charityId=1018610>

As you know, Riddlesdown Collegiate belongs to The Collegiate Trust, which is an educational charity and therefore enjoys certain tax advantages for your contributions to the Parents' Fund. For example, we can reclaim tax on all donations made by individuals under the Gift Aid Scheme, which allows charities to recover 25p from the Inland Revenue for every pound donated. If all donations to our Parents' Fund were made through the Gift Aid Scheme, this would mean that for every £1000 donated, we would have £1250 to spend. We therefore ask all tax paying parents to complete the Gift Aid declaration form attached to enable us to reclaim tax on all your donations to the Parents' Fund. If you are paying through **Virgin Money** there is no need to return the declaration form. Just tick the box in the Gift Aid section of the online form.

Should you be able to, you can further support the Parents' Fund by donating money on a regular basis through the Gift Aid Scheme. Many parents do this by giving a regular sum of money every month by a standing order to their bank. For example, if you were able to give £15 per month, after a year you would have donated £180 to the Parents' Fund, but the Collegiate would receive £225. For those who want to make regular donations in this way, we can supply the appropriate form.

We are of course appreciative of all the assistance you give to us in delivering outstanding education to our students, and I would like to thank you in anticipation for your support of the Riddlesdown Collegiate Parents' Fund.

Yours sincerely

Mr S Dey  
Principal



## GIFT AID DECLARATION FORM

Student: .....

Tutor Group: .....

Names .....  
(Both Parents – in Block Capitals)

Address .....  
.....  
.....  
.....

Post Code .....

I want TCT to treat all donations I make to the **Riddlesdown Collegiate Parents' Fund** from the date of this declaration until I notify you otherwise as **Gift Aid** donations and to reclaim tax on all my donations made. I am a UK tax payer and pay tax equal to, or more than, the tax deducted from any donations I make.

Signed 1. .... Date .....

Signed 2. .... Date .....

This declaration has no expiry date; it will remain in force until cancelled. However, you may cancel this declaration at any time by notifying the Collegiate. If you pay tax at the higher rate, you may claim further tax relief on your self assessment tax return. If your circumstances change in the future and you no longer pay tax on your income and any capital gains, you should inform the Collegiate.

### Riddlesdown Collegiate Parents' Fund Donations 2021/2022

Student: .....

Tutor Group: .....

Amount being donated to TCT for the **Riddlesdown Collegiate Parents' Fund**: .....

Brothers and Sisters in Collegiate:	Tutor Groups:	Amount sent with them:
.....	.....	.....
.....	.....	.....
.....	.....	.....

Amount Received: ..... Tutor's Signature: .....

(The Collegiate Trust is an exempt charity under Section 21 of the S.S.A. Act 1998.)