

Riddlesdown Collegiate  **SOCS**
Riddlesdown Collegiate SOCS Guide

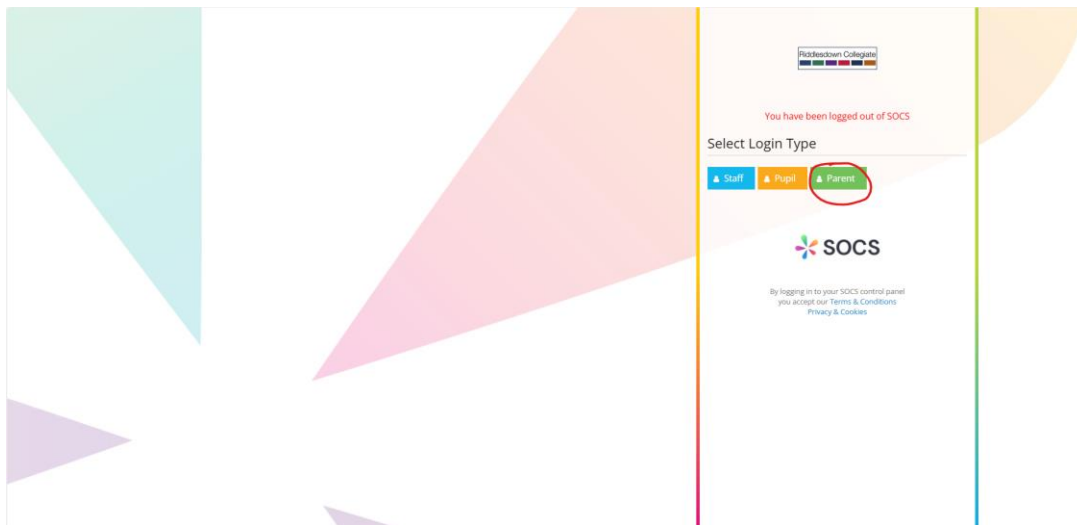
SOCS is our online system for co-curricular clubs and activities. Please follow these steps to log in and view your child's timetable.

Step 1: Go to the SOCS website

Open your internet browser (e.g. Chrome, Safari, Edge) and visit: <https://www.socscms.com>

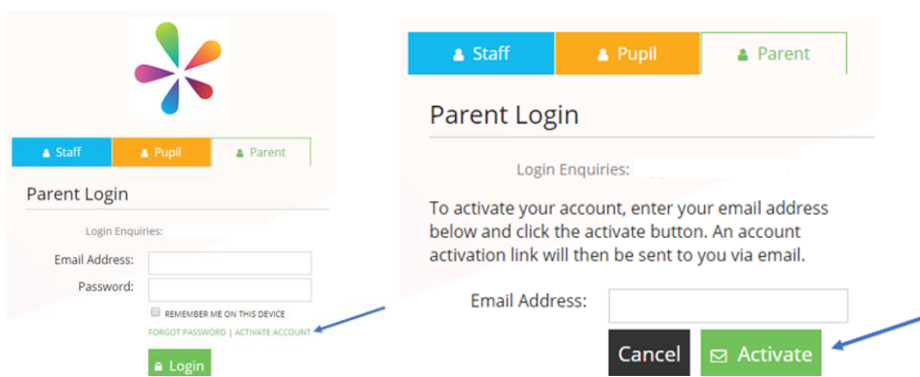
Step 2: Select the school login page

A search box will appear. Type Riddlesdown Collegiate and select it from the list. Then click on "Parent Login".



Step 3: Enter your details

Enter your registered email address and password. If it's your first time logging in, click "Activate Account" and follow the instructions.



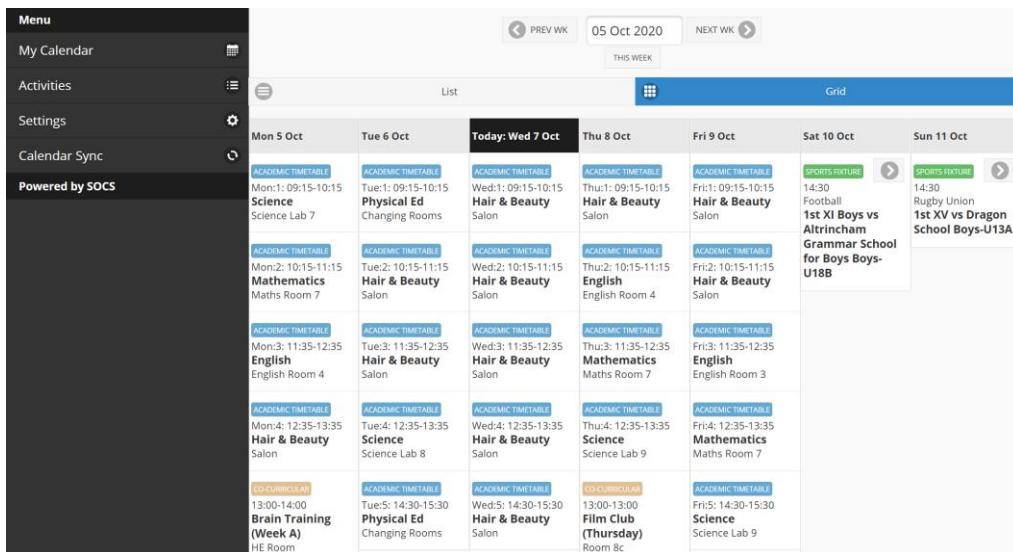
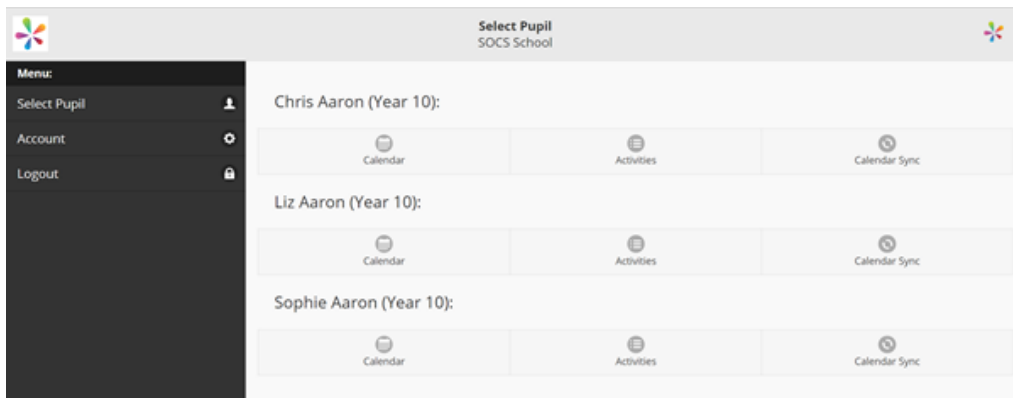
An email will then be sent to your email address containing an activation link where you can set a password. Once you have followed the instructions on the link you should then be able to log in using your email address as the username and your password.

If you experience any issues receiving the activation link via email, please ensure to check the following:

- Check the email has not been sent to your junk folder
- Add 'noreply@misocs.com' and 'parents@misocs.com' to your safe senders list and try re-activating your account again

Step 4: Access your child's activities

Once logged in, you'll see your child's timetable. This shows their academic timetable as well as any Co-Curricular activities, Music lessons or Sports fixtures they are involved in. You can view clubs, days, times, and locations of activities, and check for updates. If you have multiple children in the same school, you'll have the option to filter between them upon logging in (refer to the example screenshot below).



Accessing SOCS Calendar, SOCS Sport, SOCS Co-Curricular, and SOCS Music

SOCS Calendar

Shows the school calendar of key dates and events.

Parents can view term dates, trips, performances and whole-school activities.

Access through the main SOCS login page and select “Calendar”.

SOCS Sport

Dedicated to fixtures, team sheets and match information.

Parents can check venues, start times, transport details, and match results.

Access via the SOCS homepage → “Sport”.

SOCS Co-Curricular

Displays all co-curricular clubs and activities (lunchtime, after-school, etc.).

Parents can see which activities their child is signed up for and view timetables.

Access via SOCS homepage → “Co-Curricular”.

SOCS Music

Provides information about instrumental lessons, ensembles and music activities.

Parents can view their child’s scheduled music lessons, check ensemble rehearsals, and stay informed about concerts or performances.

Access via the SOCS homepage → “Music”.

Troubleshooting

If you cannot log in:

1. Double-check you are using the same email address registered with the school.
2. Try resetting your password using “Forgotten Password?”.
3. If issues continue, please contact: admin@riddlesdown.org

 **Tip: Bookmark the login page or save it to your phone’s home screen for quick access.**